

Position	Professional / Professional Associated Valuer
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PURPOSE

Massel Property Services, a Property Valuation Company in Boksburg, seeks to employ a Professional Associated/Professional Valuer to conduct property valuations and related tasks including land acquisition negotiations.

SUMMARIZED DUTIES AND RESPONSIBILITIES

- Conduct site inspections for valuations and compile valuation reports
- Conduct negotiations for land acquisitions and keep record of all meetings, telephone calls and correspondence with landowners
- Submit survey requests to relevant individuals when required
- Check municipal valuation rolls and effect required statutory processes
- Consultations with attorneys/advocates when required
- Complete municipal objection forms when required
- Prepare for and attend municipal appeal hearings when required
- Train and mentor Intern Valuers when necessary
- Adhere to strict deadlines and submit progress reports to Management
- Attend progress meetings
- Attend to any other reasonable requests from Management

REQUIREMENTS

- Completed BCom / National Diploma in Real Estate.
- Registered with the SACPVP
- Preferably 5 years post registration experience as a professional or professional associated valuer
- Computer Literate (Microsoft Office)
- Must be fluent in English – additional languages would be advantageous
- Willing to travel interprovincially and may be required to travel over weekends

SKILLS AND COMPETENCIES FOR SUCCESS

Interpersonal competencies:

- Interacts with others in an assertive and effective way
- Respects and works well with others
- Creates team spirit, motivates and encourages co-operation between team members
- Dedicated to the industry, sustaining the interest of others in potential business opportunities
- Cautious but firm when dealing with landowners

Personal competencies:

- Makes systematic and rational judgements based on relevant information and financial viability
- Conscientious – meets deadlines, pays attention to detail and ensures quality
- Displays integrity and trustworthiness
- Tenacious and organised
- Very good communication skills

SHORTLISTED CANDIDATES

Remuneration to be discussed in interview with shortlisted candidates. Interviews with shortlisted candidates will be arranged with Covid 19 protocols in place.

APPLICATIONS

Applications to be sent to marioni@massel.co.za before 23 July 2021.