

Location	Brakpan, Gauteng Province
Job Title	Valuation Intern / Candidate Valuer
Job Summary	Full spectrum of valuations including commercial, agricultural and residential valuations.
Reporting to	Department Head

OVERVIEW

PHD Valuations (Pty) Ltd is Property Valuation Company situated in Brakpan, seeks to employ a Candidate Valuer to conduct property valuations of various types of properties whilst under supervision.

RESPONSIBILITIES

1. Undertake remote research of residential and commercial property.
2. Collect market information and conduct research on properties
3. Compile valuation reports for residential and commercial use properties.
4. Maintain orderly electronic file records of research and working documents
5. Adhere to the required levels of confidentiality as set out in each client brief and on company confidential matters
6. Engage with local authorities on property related matters and request required information.
7. Demonstrate an in-depth knowledge of the South African property market
8. Abide by the requirements of Continuing Professional Development as required by the SACPV and contribute to shared knowledge within the team

REQUIREMENTS

1. Completed BCom / National Diploma in Real Estate.
2. Registered with the SACPV as a candidate valuer
3. Computer Literate (Microsoft Office)
4. Must be fluent in English – additional languages would be advantageous
5. Willing to travel interprovincially and may be required to travel over weekends
6. Valid Driver's License

PERSONAL COMPETENCIES

1. The applicant must possess a strong work ethic
2. Team player with good interpersonal skills
3. Accuracy, attention to detail, an orderly approach to work and high numeracy skills
4. Excellent verbal and written communication skills
5. The commitment and determination to investigate thoroughly and seek out information necessary for the accurate valuation of property.

The position is based in Brakpan. Preference will be given to suitably qualified applicants who are based in the area and/or can commute to the office on a daily basis or individuals willing to relocate. This is not a work from home position.

All suitable applicants who fulfil the above requirements are requested to send a CV to precious@phdvaluations.co.za by no later than 26 July 2021.