

Position	Candidate Valuer
<p>PURPOSE</p> <p>Massel Property Services, a Property Valuation Company in Boksburg, seeks to employ a Candidate Valuer to conduct property valuations and related tasks including land acquisition negotiations, whilst under supervision.</p> <p>SUMMARIZED DUTIES AND RESPONSIBILITIES</p> <ul style="list-style-type: none"> • Conduct valuations and compile valuation reports under supervision • Record measurements and take photographs of properties being valued • Keep record of all workings and sketch drawings of all buildings on property • Conduct negotiations for land acquisitions under supervision and keep record of all meetings, telephone calls and correspondence with landowners • Distribute correspondence to relevant individuals • Check municipal valuation rolls • Complete municipal objection forms when required • Submit progress reports to Management • Attend progress meetings • Attend to any other reasonable requests from Management <p>REQUIREMENTS</p> <ul style="list-style-type: none"> • Completed BCom / National Diploma in Real Estate. • Registered with the SACPVP as a candidate valuer • Computer Literate (Microsoft Office) • Must be fluent in English – additional languages would be advantageous • Willing to travel interprovincially and may be required to travel over weekends <p>SKILLS AND COMPETENCIES FOR SUCCESS</p> <p>Interpersonal competencies:</p> <ul style="list-style-type: none"> • Interacts with others in an assertive and effective way • Respects and works well with others • Creates team spirit, motivates and encourages co-operation between team members • Dedicated to the industry, sustaining the interest of others in potential business opportunities • Cautious but firm when dealing with landowners <p>Personal competencies:</p> <ul style="list-style-type: none"> • Makes systematic and rational judgements based on relevant information and financial viability • Conscientious – meets deadlines, pays attention to detail and ensures quality • Action orientated - demonstrates a readiness to take decisions and originate action • Displays integrity and trustworthiness • Tenacious and organised • Very good communication skills 	

SHORTLISTED CANDIDATES

Remuneration to be discussed in interview with shortlisted candidates. Interviews with shortlisted candidates will be arranged with Covid 19 protocols in place.

APPLICATIONS

Applications to be sent to marioni@massel.co.za before 23 July 2021.