



Permanent Position - Valuer/Administrator

We require an in-house valuer to assist in the preparation of Sales materials for auction with effect from the 1st March 2021.

Job description:

- Sign off of Investor Packs and related sales material
- Sound property market knowledge
- Proficient in Excel, Word and meticulous in data input
- Team player
- Understanding of legal contracts
- Proficient in various valuation methodologies and models
- Attention to detail
- Good people skills
- Assisting Sales Executives with property information
- Research and collate data on property information
- Verification of independent valuers reports
- Relationships with property investors

Salary negotiable

The High Street Auction Company (Pty) Ltd

Block C Knightsbridge

33 Sloane Street

Bryanston

2191

<https://www.highstreetauctions.com>

Please send your CV to bri-anne@highstreetauctions.com